POTTERY NORTH

Pottery and Glass @The Haining

Information – Please read before applying via the separate application form

Event Date – Sat and Sun October 9 – 10, 2027

Opening Hours – 10.30am – 4pm

Set Up Arrivals – Arrivals are from 8.30am. Unloading is from courtyard car park next to house with immediate access into the hall at ground level. Cars should be moved after unloading to nearby designated exhibitors' car park in grounds. It is just a couple of minutes' walk away. Most of the rooms we are using are at ground level.

Venue Address – The Haining House, Haining Park, Selkirk, TD7 5LR

About the Venue and Event The Haining is a house and estate in Selkirk, in the Scottish Borders. The present house dates from **t**he 1790's and was originally the home of the Pringle family. In 2009 the almost derelict house was bequeathed to The Haining Charitable Trust which manages the Estate for the benefit of the people of Selkirkshire and the wider public. The Trust is now refurbishing and developing the building as a centre for exhibitions and events, highlighting art, culture and history. Pottery North is delighted to be able to hold our very first Borders Pottery and Glass Fair at The Haining, over two days.

We will have approx. 24 standard spaces available in four areas/rooms including the library, drawing room, art room, hallway and adjoining marquee room. We may be able to offer some larger spaces, please see information below.

Everyone will be allocated a standard space (unless you book a larger space) of approx. 7ft in length, to accommodate a 6ft x 2.5ft trestle table and/or other display plinths/stands to on top of it or behind it, with approx1.5ft space at each side for access. We will ensure there is plenty of space for floor standing shelves behind your table or on top of it, if this is your planned set up. Please put all info about this on your booking form, along with likely height of your display from table top or floor shelves.

This will ensure you are given a suitable spot and won't block any natural light from windows.

Some larger corner spaces are available, which can accommodate two trestles in an L-shape. These are classed as double space and will provide a total display length of 12ft with two trestle tables. It may also be possible to book a double 12ft space to be used as one length with two trestles or shelves in one straight line (dependent on demand for single spaces and availability). The cost of these spaces is detailed below. (Please note that corner and larger spaces are limited and only available in the larger marquee room). One or two rooms on first floor may also be used as part of our event. There is access via stairs and a lift for exhibitors and visitors.

Trestle tables and chairs are provided. Nothing can be leaned against or attached to walls.

Standard size spaces are approx. 7ft long x 6ft wide. There will be space behind tables for chairs and possibly additional plinths or own shelves (if you sit at the side). There will also be adequate gaps between tables for access. If you prefer to use your own plinths and display furniture, rather than have one of our trestles, please let us know.

Cost of a standard space with one 6ft trestle for both days is £90.

A 12ft space - straight or a L-shape corner position with two 6ft trestles is £170

Most of the rooms/spaces we are using are on the ground floor and form a natural loop for visitor access, all coming from one main entrance. There will also be access out onto the terrace facing the lake and grounds, from the main large room (called the marquee though it is a solid extension to the main building). There will be a café in this space, with cakes and refreshments, seating inside and also outside on the patio overlooking the lake.

There will be signage set up to direct visitors to all the rooms/areas.

There is visitor parking next to the house and also just a short walk away in the town centre.

Entrance to Haining park is via the main house gates off main road, close to the centre of Selkirk, via a woodland drive, where there is a lake and lots of public walkways. We will have signage at the gates and will add a map to the event page on our website.

There are toilets at ground level and also on the first floor of the main house for visitors and exhibitors.

The event is free entry. Voluntary donations can be made by visitors to The Haining Trust.

Details of the event will be advertised on the Pottery North and The Tin Shed websites and social

media sites. Flyers will be distributed in the surrounding area and via our other events. A press release sent to local news media outlets.

Payments should be made as soon as your booking is confirmed to secure your space. Please add the reference PottHain27 to your payment. Payments should be made via bank transfer. Details of payment amount and how to pay will be sent via email with confirmation of your booking.

Refunds will only be given if cancellations are made two full months ahead of the event. No refunds will be given after this time.

In the unlikely event that we must cancel the event for any reason out of our control, such as

weather or any other emergency, we are unlikely to be able to make refunds because organisational, promo and other costs still need to be covered

If we were to cancel an event for any reason within our control, ie it is our decision for no other reason and is within our control, then we will offer full refunds or offer to transfer payments to a different event

If anyone has any questions, please get in touch.

Thanks – Lesley (07973108608) email: hello@potterynorth.com

Please fill in the separate booking form and email it back to info@thetinshed.co.uk along with a copy of your PLI certificate (unless I already have it) and a couple of full frame, good

quality/file size 150-300 kb for promo. We will confirm all successful applications within a few days of receiving applications and send payment details.